

School name:	SHVS – State Higher Vocational School in Tarnow Panstwowa Wyższa Szkoła Zawodowa w Tarnowie
ERASMUS+ code	PL TARNOW02
City:	Tarnow
University type:	Higher Vocational School
Webpage:	www.pwszstar.edu.pl
Address:	Mickiewicza 8; 33-100 Tarnow, Poland
International Office/	dwzz@pwszstar.edu.pl

ERASMUS+ Contact person: Agnieszka Lisowska-Lis, PhD. : lisowskalis@pwszstar.edu.pl, 004814 6316614, (mobile) 0048 505855811, fax: 004814 6316600 (with notation: for lisowska-lis)

General description: The SHVS was created in 1998, and now is one of the largest and leading higher vocational schools in Poland.

At present the PWSZ comprises 16 study fields in 6 departments:

Institute of the Humanities:

- Philology
 - English
 - German
 - Roman
- Polish Philology (first cycle - licencjat, and second cycle - magister)

Institute of Mathematical and Natural Science:

- Chemistry
- Mathematics
- Environmental Protection

The Polytechnic Institute:

- Electrical Engineering
- Computer Sciences
- Materials Engineering
- Electronics and Telecommunications

Institute of Health:

- Physical Education
- Physiotherapy
- Nursing (first cycle - licencjat, and second cycle - magister)

Administration with Economics Department:

- Administration (first cycle - licencjat, and second cycle - magister)
- Economy

The Art Institute:

- Design
- Graphics

Academic calendar: Fall Semester: October-February. Spring Semester: February- June.
2016-2017: fall semester: 01.10.2016 – February 2017; spring semester: February 2017 – July.2017
Exam session in fall semester: mid of February 2017 (first term), Exam session in spring semester: end of June/ beginning of July 2017 (first term)

Registration procedures: **Type of study:** higher education, first cycle of study: ENGINEER (Inżynier) and LICENTIATE/Bachelor (licencjat).

The 2nd cycle of study for MASTER degree (magister) in: Polish Philology, Nursing, Administration. PWSZ also comprises post-master studies and wide range of professional courses.

Holders of non-Polish citizenship may study in Poland:

*as holders of scholarship granted by the Government of the Republic of Poland or another government (individuals applying for scholarship of the Polish Government should turn towards Polish embassy or consulate outside Poland. The number of places is every year decided upon on the basis of international agreements and department contracts. The scholarship is granted by the Minister of Education. Handling scholarships is carried out by the Office of Educational Recognition and International Exchange in Warsaw),

* without university fees and without stipendiary benefits,

* paying the university fees in a foreign currency (the fee depends on the major and kind of studies); There are no entrance examination. Individuals who want to apply for the admission to the studies must: hold a certificate entitling them to begin studies in the country of their permanent residence; these certificates must be equivalent with respective Polish certificates, **Certificates** of secondary education (original Baccalaureate document: Polish [matura], European [EB] or international [IBO], others), are recognized on the basis of international agreements or granted an official recognition by local departments of education (in Krakow, ul. Basztowa 22). **Erasmus** mobility students instead of "Certificate of secondary education" needs "**Transcript of records**" that confirms their student status and courses finished during the study.

* confirm that are able to attend courses in Polish (not mobility students)

* confirm that are able to afford stay and living in Poland for declared period (that achieved a **scholarship**, or possess a necessary funds on a bank account etc.)

* be in good health confirmed by a **health certificate** (in English or translated) stating that its holder may begin university studies.

Non-Polish citizens who meet the conditions stated above should make their application with the

following documents: **an application addressed to the Rector for admission to a major of studies chosen by the applicant, a filled-in questionnaire**, Certificate of secondary education. With application it should be enclosed: **health certificate, 4 passport photographs, a copy of identification page of your passport/ ID card**. All documents must be submitted to the International Office (33-100 Tarnow, ul. Mickiewicza 8, p.122) **before 15 June (previous academic year)**. **There is a possibility to take up individually-adjusted studies in English**. About your study plans and courses you are interested in you must contact INTERNATIONAL OFFICE (lisowskalis@pwszstar.edu.pl).

Erasmus+ students accepted by their universities are asked to contact: International Office/ and or Erasmus Bilateral Agreement contact person. Information about address, phone, fax and e-mail of contact person, name and faculty of contact person are available on the web page.

Exchange applications available on the web, or printed version different for every institute are available in the office. Erasmus students should make their application with the following documents: **an application (a filled-in questionnaire)** accepted by the Erasmus institutional coordinator, **Transcript of Records** from the University of origin (already finished courses). With application it should be enclosed: **health certificate, a copy of identification page of your passport/ ID card, 4 passport photographs** (and/or scanned photo sent via e-mail to International Office). Your university should enclose information about the **achieved Erasmus scholarship**. All documents must be submitted to the International Office before: **15 June (spring semester), 15 November (fall semester)**. You might be asked for additional information during the recruitment.

International Office: PWSZ in Tarnow Mickiewicza 8 (room 122). PL33-100 Tarnow; e-mail: international@pwszstar.edu.pl; tel (+48 14) 6316 614 or 594. fax: (+48 14) 6316600 (with notation: for International Office). Office open every day 9.00 – 17.00.

<http://www.pwszstar.edu.pl/erasmus/>

<http://www.pwszstar.edu.pl/syllabus/>

<http://www.pwszstar.edu.pl/> ->Uczelnia, -> program Erasmus -> incoming students .

Accommodation: The SHVS students may live in the low-budget student hostels and take their meals at the students' canteens. The number of rooms in student dormitories of the SHVS is limited. Foreign students should first contact the International Office to book an accommodation at the student residence. The price is from 280 PLN - 500 PLN (65 - 111 EUR) per month (shared or single room). If there is no room available, it is possible to arrange housing on the private market (~100 - 300 EUR per month).

Health and insurance: The SHVS students may find medical care at the several health centers in Tarnow. Foreigners visiting or studying at our University **have to be insured** against consequences of accidents and costs of medical treatment.

Other practical information: Visas/ Schengen visa and residence permit regulations: **www.msz.gov.pl**
A foreigner may enter Poland having a valid passport or other appropriate documents (e.g. a travel document), or after obtaining a visa in cases in which it is necessary to have a visa. Citizens of states which have signed agreements on travelling without visas with the Republic of Poland may stay in Poland without visas for the period specified in the agreement, but for tourist purposes only. Visas are issued abroad by Polish diplomatic and consular representatives and in the Republic of Poland by the competent local authorities in a foreigner's place of residence. Students get visas free of charge. Students coming to Poland under non-visa (tourist) conditions may apply for a residence permit after arrival. Note: the validity of the passport should be at least **6 months longer** than the period of the visa the person applies for.

Extra-mural and leisure activities: **ACADEMIC ORGANIZATIONS**
Student Self-Government (RUSS) phone (+48 14) **63 16 508**, room. 029 building A, e-mail:**russ@pwszstar.edu.pl**. The Student Self-Government Organization (Samorząd Studencki) plays an important role in the student life and in the University. Its committee members are elected by the students. The committees oversee specific areas of interest, such as cultural affairs, foreign relations, sports and travel etc.
Libraries, Students Clubs and Organizations
Library: The SHVS has general library, building B 1st floor. Information concerning any relevant information is available in the web **www.biblioteka.pwszstar.edu.pl**.
Student's magazine AD ASTRA: **www.adastra.student.pl**
Student's web portal (Forum Studenckie): **www.student.tarnow.pl**
Student's cabaret: "Trochę powagi" (RUSS, room. 029 building A)
Student's Clubs (more information available in university web page):
Honorary Blood Donors Club (part of Polish Red Cross As.)/ Klub Honorowych Dawców Krwi;
Students' Science Clubs - Studenckie Koło Naukowe; for fans of: **Electronics, Electrical engineering and power systems, Computer Sciences, Chemistry, Mathematic, German philology, Roman philology, Polish philology, Business studies "MENAGER", Health studies "MEDYK", Administration and law studies "LEX",** and others at the web page:
<http://pwszstar.edu.pl/kluby-organizacje-studenckie/wykaz-organizacji-studenckich/>
students' choir HARMONIA, Catholic students society TRATWA
Polish Electricians Association - Students' Club No 6/ Koło Nr 6 Stowarzyszenia Elektryków Polskich;
also **Sport and leisure clubs: Klub Uczelniany AZS, Klub Turystyczny TRAWERS**

City description: **Tarnow**- its charming Galacian atmosphere attracts tourists from all over the world who return again and again in order to re-experience this center of Polish culture.
A unique mixture of Gothic and Renaissance buildings and battlements, in addition to a Medieval

street layout give the Old Town its own distinct flavor. Complimenting the scenic aesthetics is the jovial spirit of its inhabitants, unique to the southern cities of Poland. Today Tarnow is the city of tradition mixed with novelties. This city is now the fourth largest industrial center and one of the most important investment areas in Poland. Tarnow is in the middle of **Małopolska** - Poland's top tourist destination. It is worth visiting Małopolska in order to understand Polish history and tradition and to see the beauty of Polish nature. Most interesting places are: Krakow, the former capital of Poland, Wieliczka Salt mine, Tatra Mountains and the picturesque Beskidy and Gorce Mountains. In Małopolska will you find many grand manor houses, churches, ruins of castles and charming towns, the virgin forests, the swift mountain rivers, the curious rocks – world-scale rarities, even the only one desert in Europe.

More information about Tarnow and the region:

www.it.tarnow.pl/ www.wrotamalopolski.pl/ www.krakow.pl/

	Contact persons	
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Philology, English Philology/ Filologia Angielska; <i>Head of International Office</i>	mgr Anna Stefanowicz-Kocoł	anna.kocol@gmail.com
Roman Philology/ Filologia Romańska	mgr Carine Debarges	carinedebarges@yahoo.fr
German Philology/ Filologia Germańska	mgr Joanna Boratyńska - Sumara	joabor1@gmail.com
Polish Philology; Early Education/ Filologia Polska; Pedagogika Przedszkolna i Wczesnoszkolna ...	dr Elżbieta Kwinta	elzbieta.kwinta@wp.pl
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Physiotherapy/ Fizjoterapia	mgr Małgorzata Łaczek	laczekm@interia.pl
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Engineering: Electrical E., (Elektrotechnika)	dr inż. Agnieszka Lisowska-Lis	lisowskalis@pwsztar.edu.pl
Material Engineering (Inżynieria Materiałowa)	dr inż. Paulina Bednarz	p_bednarz@pwsztar.edu.pl
Electronics and Telecommunication (Elektronika)	dr inż. Łukasz Mik	l_mik@pwsztar.edu.pl
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Administration, (Administracja)	dr Anna Pachowicz	a.pachowicz@hotmail.com
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Design (Wzornictwo)	dr Bożena Groborz	bozena_groborz@o2.pl
Graphics (Grafika)	dr Przemysław Pokrywka	apostrof@poczta.fm
<i>Contact in Italian language</i>	Barbara Quirino	b_quirin@pwsztar.edu.pl
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